- 1. Click on **Register English Exams**, press the "ADD TO CART" button.
- You may click "CHECKOUT" on "CMA Student English Language Bundle
 CHNYNJ" page the login screen will appear, under the New User section, click on
 "REGISTER NOW!" and complete the form. All fields identified by red titles are
 required fields. If you have already created a log in for the IMA website, please log
 in and COMPLETE ORDER.
- 3. If you need to register exams, go to CMA Exam Registration page, you can select January and February 2022, May and June 2022 exams or September and October 2022 English CMA program exams, then press ADD TO CART.
- 4. On **Shopping Cart** page, review the order, and click on "CHECKOUT".
- 5. On Checkout page, enter your address information, click "NEXT".
- 6. Enter the promotional code **CHNYNJ** in Add Coupon or Promo Code blank and click on "**APPLY**" in Item Summary section. The total fee will waive off \$113.5. Click on "**NEXT**".
- 7. Enter credit card details and click on "COMPLETE ORDER".
- 8. After completing your order, you will see an Order Summary.