1. Click on **Register English Exams**, press the **"ADD TO CART"** button.
2. You may click **"CHECKOUT"** and the login screen will appear, under the New User section, click on "**REGISTER NOW!**" and complete the form. All fields identified by red titles are required fields. If you have already created a log in for the IMA website, please log in and **COMPLETE ORDER**.
3. If you need to register exams, go to **CMA Exam Registration** page, you can select January and February 2023， May and June 2023 exams or September and October 2023 English CMA program exams, then press **ADD TO CART.**
4. On **Shopping Cart** page, review the order, and click on "**CHECKOUT**".
5. On **Checkout** page, enter your address information, click **"NEXT"**.
6. Enter the promotional code **CMAWINCN** in Add Coupon or Promo Code blank and click on "**APPLY"** in Item Summary section. The total fee will waive off **$127.5**. Click on **"NEXT"**.
7. Enter credit card details and click on **"COMPLETE ORDER"**.
8. After completing your order, you will see an Order Summary.